



City of Ojai
Community Development Department

Final Inspection Sign-Off Form

Date: _____ School Fees: ☐ yes ☐ no
Address: _____
Permit No.: _____ Occupancy Class: _____
Owner: _____ Occupant: _____

The following agency and City departments must sign this form before final approval of the project is granted and a "Certificate of Occupancy" is issued for the address listed above. Only the boxes marked "x" must be completed.

To schedule an inspection, please call the telephone number provided for each of the departments

☐ Finance Department - Phone (805) 646-5581 x106
☐ Business License

Signed: _____ Date: _____

☐ Planning Department - Phone (805) 646-5581 x113
Signed: _____ Date: _____

☐ Public Works Department - Phone (805) 646-5581 x201
☐ Drainage ☐ Grading ☐ Storm water BMP

Signed: _____ Date: _____

☐ Building and Safety - Phone (805) 646-5581 x112
☐ Environmental Health (Food Service Only) ☐ Energy Forms ☐ Recycle Forms

Signed: _____ Date: _____

When completed, return to Building and Safety