



**City of Ojai**  
Community Development Department

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PERMIT NUMBER \_\_\_\_\_  
DATE FILED \_\_\_\_\_

**ENVIRONMENTAL REVIEW SUMMARY**

Pursuant to the California Environmental Quality Act, the City of Ojai must determine if your project requires an exemption, a Negative Declaration, or an Environmental Impact Report. This questionnaire must be completed and filed with the application on your project.

Your complete and accurate preparation of this questionnaire will assist the City in expeditiously processing your application. After the City has completed its environmental determination, you will be notified.

1. Project Location\_\_\_\_\_
2. Provide photographs of site from all directions
3. Legal Description/Assessor's Parcel No.\_\_\_\_\_
4. Applicant (Person to Contact)\_\_\_\_\_  
Mailing\_\_\_\_\_  
Address\_\_\_\_\_  
City/County\_\_\_\_\_ Phone\_\_\_\_\_
5. Adjacent Zoning N\_\_\_\_\_ S\_\_\_\_\_ E\_\_\_\_\_ W\_\_\_\_\_
6. Existing Land Use on Project Site\_\_\_\_\_
7. Adjacent Land Use N\_\_\_\_\_ S\_\_\_\_\_ E\_\_\_\_\_ W\_\_\_\_\_
8. Proposed Use on Project Site\_\_\_\_\_
9. Describe any unique or special characteristics of site: soils, topo, trees, historic value, etc.\_\_\_\_\_  
\_\_\_\_\_
10. Does the site include more than one parcel? Yes\_\_\_\_\_ No\_\_\_\_\_
11. Site size \_\_\_\_\_Acres \_\_\_\_\_square feet.
12. Will the project require a subdivision map? Yes\_\_\_\_\_ No\_\_\_\_\_

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13. Is the project site within the City boundaries? Yes \_\_\_\_\_ No \_\_\_\_\_

14. Are any of the following effects pertaining to land use or land form applicable to the project?

Please elaborate where yes is checked.

YES      NO

- \_\_\_\_\_ Change in the pattern, scale or character of the general project vicinity.
- \_\_\_\_\_ Change in scenic vistas from any existing residential areas, public lands, or roads.
- \_\_\_\_\_ Change in existing features of any canal, stream, or watercourse.
- \_\_\_\_\_ Alteration of existing ground contours.
- \_\_\_\_\_ Alteration of existing drainage patterns.
- \_\_\_\_\_ Is the site on filled land or a slope of 10% or greater?
- \_\_\_\_\_ Has the site been used for agricultural production in the past 5 years?
- \_\_\_\_\_ Is the site subject to a Williamson Act Contract?

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## **ENVIRONMENTAL REVIEW SUPPLEMENT**

All projects not categorically exempt from environmental review under the California Environmental Quality Act (CEQA) are required to fill out these questions.

1. Describe any unstable soil areas (evidence of erosion, landslides, etc.) on the site. What relationship will your project have with such areas?

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2. Are there flood control structures on or planned for the site? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, describe and state how your project will affect drainage on surrounding properties.

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3. Describe the existing traffic and proposed changes in traffic/circulation.

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4. Describe any noise/vibration sources that currently affect the project site (aircraft, highway noise, etc.).

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5. How will your project affect and be affected by ambient (surrounding) noise levels?  
Describe and be specific.

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6. Describe any historical, paleontological or archaeological artifacts located on or near the property including any sacred and/or ceremonial sites on the property.

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7. How will the proposed project affect these artifacts and/or sites?

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8. Describe the existing vegetation found on the site.

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9. Describe any wildlife known to inhabit or frequent the site.

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10. Describe any measures proposed to be used to prevent or reduce nuisance effects, such as noise, dust, odor, smoke, fumes, vibration, glare, traffic congestion, or to prevent danger to life and property.

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11. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, etc.), and scale of development (height, frontage, set-back, rear yard, etc.). Attach photographs of the vicinity.

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## **PROJECT DETAILS**

Project Description: Describe project as completely as possible. Include the location and exact distance to nearest major intersections. Be very specific and give details, (attach additional sheets as necessary).

1. Site size \_\_\_\_\_
2. Square footage \_\_\_\_\_
3. Number of floors of construction \_\_\_\_\_
4. Amount of off-street parking provided \_\_\_\_\_
5. Attach plans \_\_\_\_\_
6. Proposed scheduling \_\_\_\_\_
7. Associated project \_\_\_\_\_
8. Anticipated incremental development \_\_\_\_\_
9. If residential, include the number of units, schedule of unit sizes, range of sale prices or rents, and type of household size expected. \_\_\_\_\_
10. If commercial, indicate the type, whether neighborhood, city, or regionally oriented, square footage of sales area, and loading facilities. \_\_\_\_\_
11. If industrial, indicate type, estimated employment per shift, and loading facilities. \_\_\_\_\_
  
12. If institutional, indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project. \_\_\_\_\_
  
13. If the project involves a variance, conditional use, or rezoning application, state this and indicate clearly why the application is required. \_\_\_\_\_

Are the following items applicable to the project or its effects?

Discuss below all items checked yes (attach additional sheets as necessary).

14. Change in existing features of any hills or substantial alteration of ground contours.	Yes	No
15. Change in scenic views or vistas from existing residential areas or public lands or roads.	Yes	No
16. Change in pattern, scale, or character of general area of project.	Yes	No
17. Significant amounts of solid waste or litter.	Yes	No
18. Change in dust, ash, smoke, fumes, or odors in vicinity.	Yes	No
19. Change in stream or ground water quality or quantity, or alteration of existing drainage patterns.	Yes	No

20. Substantial change in existing noise or vibration levels in the vicinity. Yes No

21. Site on filled land or on slope of 10 percent or more. Yes No

22. Use of disposal of potentially hazardous material, such as toxic substances, flammable, or explosives. Yes No

23. Substantial change in demand for municipal services (police, fire, water, sewage, etc.). Yes No

24. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.). Yes No

25. Relationship to a larger project or series of projects. Yes No

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Explain how the project will benefit the Community \_\_\_\_\_

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Project site history: Has this project site ever received any kind of environmental or planning review before (e.g., zoning violations, building permits, discretionary project)?

If so, please describe.

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#### **STATISTICAL INFORMATION**

	<u>Existing</u>	<u>Sq Footage Proposed</u>	<u>Total</u>
a. Structure(s)	_____	_____	_____
b. Building Coverage	_____	_____	_____
c. Roads/Parking/Walkways	_____	_____	_____
d. Open Space	_____	_____	_____
e. Landscaping	_____	_____	_____
f. Undeveloped/Other	_____	_____	_____
Total	_____	_____	_____
g. Human Population (employees/residents)	<u>Existing</u>	<u>Sq Footage Proposed</u>	<u>Total</u>
h. Number of Dwelling Units	_____	_____	_____
i. Maximum Height of Structure(s)	_____	_____	_____
j. Number of On-Site Parking Spaces	_____	_____	_____
k. Number of Water Wells On Property	_____	_____	_____
l. Number of Septic Systems On Property	_____	_____	_____

Give anticipated construction schedule for the project.  
If in phases, give anticipated construction schedule for all phases.

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Other than approval by the Planning Commission, do you need approval by any other agency? Yes No

Agency \_\_\_\_\_

Type of Permit \_\_\_\_\_

Agency Representative \_\_\_\_\_

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### **TREES**

Will the implementation of your project require the removal of any trees?

If yes: Type      Diameter      Height      Location      Yes      No

(measured @ 4 ft. above ground)

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Total number of trees to be removed \_\_\_\_\_

Explain why it is necessary to remove the trees to implement your project \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **PHYSICAL ENVIRONMENT**

Are there any existing structures or uses on the property? Yes No

If yes, submit a plot plan and list uses.

Will the existing structures/uses be retained? Yes No

If yes, what will they be used for? \_\_\_\_\_

Describe the access to the site (width, surface, etc.) and any proposed road improvements, extensions, new routing \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your project front on an existing public street? Yes No  
If yes, are new driveway openings required? Show on plot plan. Yes No

Does any portion of your project require a private easement for access? Yes No

Describe any existing road systems on the site (ingress, egress, width, surface, etc.) \_\_\_\_\_

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Describe the topography of the site (e.g. flat, hilly, steep) \_\_\_\_\_

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### **SLOPE**

What is the average percent slope on the site? \_\_\_\_\_

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What is the present slope on the site? \_\_\_\_\_

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What is the present degree of slope where the project is to be located? \_\_\_\_\_

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### **GRADING & DRAINAGE**

How much grading will occur on the site? (cubic yards of grading and percent of cut and fill) \_\_\_\_\_

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How will the grading affect the existing topography? \_\_\_\_\_

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Describe any creeks (wet or dry) drainage swale, ponds, or places where water collects on the property \_\_\_\_\_

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Has there ever been any flooding in this area or on the site in general? Yes No

If yes, please describe \_\_\_\_\_

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Describe any past, present, or proposed farming on any part of the property

(type of crop, number of acres, years grown) \_\_\_\_\_

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Is your property presently in an Agricultural Preserve under the Williamson Act? Yes No

If yes, list the case number and describe how the proposed project will affect the agricultural operation \_\_\_\_\_

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### **PUBLIC SERVICES**

Describe existing service improvements on the site (sewer, septic tank. Water meter, water well, water storage tanks, power lines, telephone, etc.) \_\_\_\_\_

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Water Service Purveyor \_\_\_\_\_

Source of water supply \_\_\_\_\_  
If water supply is by an existing well, submit two (2) copies of well data (quality and quantity).

Method of sewage disposal. Please check one: Sewer Septic

If project includes construction complete Fire Department Requirements for construction (attached).

### **NON-RESIDENTIAL PROJECTS**

Types of businesses to be accommodated \_\_\_\_\_

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Hours of operation \_\_\_\_\_

Estimated numbers of employees per shift \_\_\_\_\_

Describe off-street parking to be provided \_\_\_\_\_

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Will any of the following occur if the project is constructed?

Discuss below all items checked yes (attach additional sheets as necessary).

Use or disposal of potentially hazardous material, toxic substances, flammables or explosives. Yes No

Creation of dust, ash, smoke, fumes or odors. Yes No

Substantial or unusual demands for fossil fuels or electricity. Yes No

Creation of significant amounts of solid waste or litter. Yes No

Noise generation. Yes No

Manufacturing Process (industrial projects only)

- a. List all raw materials used, including solvents and catalysts. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- b. List all products, including waste products. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- c. Describe the manufacturing processes including the sizes and types of machinery used; and utilization of heat, microwave, electrolysis, extreme pressures or liquefied gases. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- d. Describe the method of delivery, handling and disposal of raw materials, finished projects and wastes. \_\_\_\_\_  
\_\_\_\_\_  
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**PROPOSED MEASURES TO MINIMIZE ENVIRONMENTAL IMPACTS**

(e.g. NOISE, AIR POLLUTION, WATER AND ENERGY CONSUMPTION, etc.)

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**CERTIFICATION**

I hereby certify that the statements furnished above, and in the attached exhibits, present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date \_\_\_\_\_

Signature \_\_\_\_\_

For \_\_\_\_\_