



California Department of Housing and Community Development

ERF Budget Change Request Form

**This budget change request was submitted
on 8/16/2025 3:22 PM**

Introduction

Please select the ERF Round for which you are submitting this budget change request:
ERF-3R

ERF-3R Budget Change Request

Select the ERF-3R Funded Encampment
City of Ojai — City Hall

Answer all of the questions below. Responses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances HPD Homelessness Grants will consider approving retroactive effective dates.

What date are you requesting that the revised budget be effective?
7/1/2024

If you would like this date to be retroactive, please explain why.
To match with the City's Fiscal Year starting July 1, 2024

Are you requesting an expedited review?
Yes

Please explain why.
We are asking for the expedited review so the June 30, 2025 Budget to Actuals match with the City of Ojai and HCD.

Provide a proposed budget below.
74_1_ERF-3-R, Budget Template_City of Ojai-Resubmitted 8.26.25.xlsx

New Proposed Budget for ERF-3R funds by Eligible Use Category

Rapid Rehousing

Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitate access to other community-based services.

New Proposed Budget
\$0.00

Previously Approved Budget
\$0.00

Operating Subsidies

Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.

New Proposed Budget
\$2,000,000.00

Previously Approved Budget
\$2,000,000.00

Street Outreach

Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.

New Proposed Budget
\$0.00

Previously Approved Budget
\$0.00

Services Coordination

Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.

New Proposed Budget
\$0.00

Previously Approved Budget
\$0.00

Systems Support

Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons' experiences of unsheltered homelessness.

New Proposed Budget
\$344,142.04

Delivery of Permanent Housing

Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.

New Proposed Budget
\$10,118,319.00

Prevention and Shelter Diversion

Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.

New Proposed Budget
\$0.00

Interim Sheltering

Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.

New Proposed Budget
\$0.00

Previously Approved Budget
\$300,000.00

Previously Approved Budget
\$10,300,000.00

Previously Approved Budget
\$0.00

Previously Approved Budget
\$0.00

Improvements to Existing Emergency Shelters

Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.

Administrative Costs

Up to 5% of grant funds may be applied to administrative costs. Administrative costs incurred by the city, county, continuum of care, to administer its program allocation.

New Proposed Budget
\$0.00

New Proposed Budget
\$205,000.00

Previously Approved Budget
\$0.00

Previously Approved Budget
\$67,461.04

Budget Change Request Total

Total New Proposed Budget
12,667,461.04

Total Previous Budget
12,667,461.04

Reason for the Request and Resulting Change

What prompted the need for this change?

The City has requested some changes to our line costs as contracts have been approved, and the costs are being refined .

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?

Nothing has changed since the last modification except line-item budgets changes.

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?

None

Certify and Submit

Please provide any additional comments

Thank you for letting us take the time to explain why the line-item re-allocation has been requested. The Ojai Permanent Supportive Housing Project has been redesigned both in increased housing from 20 to 30 units as well as a change in the location. The City of Ojai has refined the budget based on costs and City Council approved contracts at this time.

Title

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certifies that all information included in this form is true and accurate to the best of their knowledge.

Yes