

Ojai Municipal Code[Up](#)[Previous](#)[Next](#)[Main](#)[Collapse](#)[Search](#)[Print](#)[No Frames](#)[Title 2 ADMINISTRATION](#)[Chapter 4 DEPARTMENT ADMINISTRATION](#)**Article 1. Parks and Recreation Commission****Sec. 2-4.101. Establishment of a Parks and Recreation Commission.**

A Parks and Recreation Commission is hereby established for the City.

(§ 1, Ord. 213, as amended by § 1, Ord. 273, eff. February 23, 1961, and § 1, Ord. 372, eff. September 7, 1966)

Sec. 2-4.102. Members.

The Parks and Recreation Commission shall be composed of seven (7) members appointed by the Mayor with the approval of the Council; provided, however, that one member, to be known as the "youth member," shall be a full-time high school junior or senior living within the boundaries of the Ojai Unified School District. No more than three (3) members of the Commission shall be non-residents of the City. Four (4) members of the Commission shall constitute a quorum.

(§ 2, Ord. 213, as amended by § 1, Ord. 242, eff. January 7, 1959, § 1, Ord. 273, eff. February 23, 1961, § 1, Ord. 372, eff. September 7, 1966, Part 1, Ord. 520, eff. June 24, 1976, § 1, Ord. 687, eff. September 27, 1991, § 1, Ord. 709, eff. August 24, 1995, and § 1, Ord. 845, eff. September 26, 2014)

Sec. 2-4.103. Terms.

The members of the Parks and Recreation Commission shall, subject to the conditions set forth in this section, be appointed to the following terms:

- (a) All members of the Parks and Recreation Commission other than the youth member shall be appointed for terms of four (4) years.
- (b) The youth member shall be appointed for a term of one year; and can be appointed for a second term.
- (c) All members shall hold office until their successors have been appointed and qualified. A person appointed to fill a vacancy on the Commission shall hold office for the remainder of the unexpired term. Any member of the Parks and Recreation Commission may be removed by the Mayor, subject to the approval of the Council, or by a majority vote of the Council.
- (d) The terms of members of the Commission shall expire at the second regular City Council meeting of May, as provided below. Terms shall be staggered for all members other than the youth member, such that the terms of the three (3) members of the Commission whose terms began in May 2014 shall expire in May 2018 and those four (4) members whose terms began in May 2013 shall expire in May 2016, notwithstanding the provisions of this Code in effect when those members were appointed. Thereafter, appointments will be for four (4) years. The term of the youth member of the Commission shall expire at the second regular Council meeting in May of each year.

(§ 3, Ord. 213, as amended by § 2, Ord. 242, eff. January 7, 1959, § 1, Ord. 273, eff. February 23, 1961, § 1, Ord. 372, eff. September 7, 1966, Part 1, Ord. 493, eff. June 27, 1974, § 1, Ord. 620, eff. May 17, 1984, § 2, Ord. 687, eff. September 27, 1991, and § 1, Ord. 843, eff. August 22, 2014)

Sec. 2-4.104. Powers and duties.

The Parks and Recreation Commission shall have the following powers and duties:

- (a) To act in an advisory capacity to the Council on all matters pertaining to recreation programs and facilities. (Recreation facilities include, but are not limited to, parks, buildings, trails, bike paths and open space.)
- (b) To become knowledgeable about the general field of recreation, the programs and facilities provided by other agencies and organizations within the area, and the needs of City recreation program participants and recreation facility users.
- (c) To receive input from current and potential recreation program participants and recreation facility users regarding the recreation program and facility needs of the Community.
- (d) To periodically review the Recreation Element of the General Plan and such master plans and facility plans as are deemed advisable, and make recommendations to the City Council.
- (e) To periodically review recreation policies of the City, and make recommendations to the City Council.
- (f) To participate in the annual review of the proposed budget as it relates to recreation programs and facilities, and make recommendations to the City Council.
- (g) To participate in the annual review of the Five-Year Capital Improvement Plan as it relates to recreation facilities, and make recommendations to the City Council.
- (h) To participate in the annual review of City fees as it relates to recreation programs and facilities, and make recommendations to the City Council.
- (i) To make recommendations to promote participation in recreation programs and use of recreation facilities.
- (j) To report fully to the public through the Council on all of the activities of the Commission at least once each year, and at such other times as may be required by the Council or requested by the Commission.

(§ 1, Ord. 273, eff. February 23, 1961, as amended by § 1, Ord. 372, eff. September 7, 1966, repealed and replaced by § 2, Ord. 845, eff. September 26, 2014)

Sec. 2-4.105. Officers: Committees.

The Parks and Recreation Commission shall elect from among its members a Chair and a Vice-Chair and may appoint a Secretary who need not be a member of the Commission. The Commission shall also create such committees as it deems necessary to the performance of its duties and may delegate to such committees such investigations, studies, and other administrative duties as it deems advisable.

(§ 5, Ord. 213, as amended by § 1, Ord. 273, eff. February 23, 1961, and § 1, Ord. 372, eff. September 7, 1966)

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