

Ojai Municipal Code

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- * **Editor's note:** Sections 10-1.01 through 10-1.06, added by Ord. No. 124, amended by Ord. Nos. 124A, 168, 242, 377, 479, 532 and 579, amended in their entirety by Ord. No. 584, effective June 26, 1980.

Sec. 10-1.01. Planning Commission created.

There is hereby established in the City a Planning Commission consisting of seven (7) members to be appointed by the Mayor with the approval of the Council and the Redevelopment Agency. Four (4) members of the Commission shall constitute a quorum. At least one of the members shall have a current license to practice in the field of architecture and at least one member shall be chosen from persons having training and experience in art, building construction, civil engineering, land use planning, or landscape design. No more than three (3) members of the Commission shall be nonresidents of the City.

(§ 1, Ord. 584, eff. June 26, 1980, as amended by § 1, Ord. 785, eff. November 25, 2005)

Sec. 10-1.02. Terms.

Except as otherwise provided in this section, the members of the Planning Commission shall be appointed for terms of four (4) years, expiring at the first regular City Council meeting in May, as provided below. Members shall hold office until their successors have been appointed and qualified. A person who has been appointed to fill a vacancy shall hold office for the remainder of the unexpired term. Any member of the Commission may be removed by the Mayor, subject to the approval of the Council and the Redevelopment Agency or by a majority vote of both the Council and the Redevelopment Agency. For those members whose terms are scheduled to expire on December 31, 2015, their terms shall expire at the second regular City Council meeting of May 2016 and for those members whose terms expire on December 31, 2017, their terms shall expire at the second regular City Council meeting of May 2018. Thereafter, appointments will be for four (4) years.

(§ 1, Ord. 584, eff. June 26, 1980, as amended by § 1, Ord. 619, eff. April 26, 1984, § 2, Ord. 785, eff. November 25, 2005, and § 3, Ord. 843, eff. August 22, 2014)

Sec. 10-1.03. Officers: Meetings: Compensation.

The Planning Commission shall elect its chair and vice-chair from among its members and shall appoint a secretary who need not be a member of the Commission. Such officers shall be chosen for a period of one year. In the absence or disability of either the chair, vice-chair, or secretary, the Commission may designate a chair or secretary pro tempore. Meetings of the Commission shall be held at least once a month at such times and places as the Commission may fix by resolution. The Commission may hold special meetings in the manner provided by law. Minutes shall be kept of all meetings and copies thereof shall be delivered by the secretary of the Commission to the City Clerk for inclusion in the Council agenda and packet

within ten (10) days after the approval thereof. No member of the Commission shall receive compensation for his or her services as a member, but the Council shall fix the amount of compensation, if any, to be paid to the secretary.

(§ 1, Ord. 584, eff. June 26, 1980, as amended by § 3, Ord. 785, eff. November 25, 2005)

Sec. 10-1.04. Powers and duties.

The Planning Commission shall have the following powers and duties:

- (a) To act in an advisory capacity in all matters pertaining to the development and modification of streets, parks, and public or private structures and buildings, housing, schools, grounds, vacant lots, and all other matters pertaining to the General and Redevelopment Plans of the City, including redevelopment projects and activities, and to recommend to the Council or the Redevelopment Agency, as appropriate, plans for future growth, development, and beautification of the City and/or the redevelopment project area;
- (b) To advise and recommend to the Council plans for securing to the City and its inhabitants proper service of all public utilities, proper sanitation, and transportation facilities;
- (c) To recommend to the Council approval, conditional approval, or disapproval of tentative maps of proposed subdivisions of land. The Council designates the Planning Commission as its advisory agency with respect to the design and improvement of proposed subdivisions. Every such map or plat shall, prior to its final approval or disapproval by the Council, be submitted to the Commission for action thereon;
- (d) To act as an advisory body to the Redevelopment Agency regarding redevelopment laws, requirements, projects, and programs, as appropriate;
- (e) To do all things necessary, by majority vote, to carry out the provisions of this title, other applicable provisions of this Code, and the provisions of the Conservation and Planning Act of the State, as amended from time to time;
- (f) To perform such other duties and functions as may be delegated by the Council.

(§ 1, Ord. 584, eff. June 26, 1980, as amended by § 4, Ord. 785, eff. November 25, 2005)

Sec. 10-1.05. Incurring of indebtedness is prohibited.

The Planning Commission shall not incur any expense for the preparation of maps and/or plats or for any other purpose, but shall file its recommendations and requests in such matters with the Council and/or the Redevelopment Agency, which shall incur in the name of the City and/or the Redevelopment Agency in the manner provided by law such indebtedness as the Council and/or the Redevelopment Agency shall deem proper in the premises and as authorized in the annual budget.

(§ 1, Ord. 584, eff. June 26, 1980, as amended by § 5, Ord. 785, eff. November 25, 2005)

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